

**DRAFT**

Minutes of the Regular Monthly Workshop Meeting of the Town Board of the Town of Durham held March 6, 2018 at the Town Hall commencing at 7:30 p.m.

**Present:** Shawn Marriott, Supervisor  
Nick Nahas, Deputy Supervisor  
Joan Breslin, Council Member  
Jerry Cunningham, Council Member  
Linda Sutton, Council Member

**Recording Secretary:** Janet Partridge, Town Clerk

**Others Present:** David Cunningham, Building Inspector  
Lois Rockefeller, Bldg Dept Clerk  
Thomas Sutton, Police Sgt.  
Joseph vanHolsteyn, Highway Superintendent  
Aidan O’Connor, Legislator  
Tal Rappleyea, Town Attorney  
13 community members

Supervisor Marriott called the meeting to order at 7:30 pm followed by the pledge to the flag.

Supervisor Marriott opened the bids for the Quick Detach Broom. There were 4 bids given to the Town Clerk.

COMPANY	BID
Babcock Municipal Supply Co	\$10,317.44
ADMAR Supply	\$11,584
Monroe Tractor	\$10,395
Monroe Tractor	\$13,639

Highway Superintendent van Holsteyn will review the bids and offer his recommendation.

Council Member Cunningham will chair the Solar Committee, but the town is still looking for members.

Supervisor Marriott continues to research the NYS Municipal Energy Program through AOT. They are pooling over a thousand municipalities to get a group rate. Marriott is waiting to hear if we will get a savings. If so, the board would need to pass a local law and set up a public hearing.

Supervisor Marriott met with Mid-Hudson Cable. They have agreed to give the Ambulance building, the two Fire Company buildings and the Library free Wi-Fi. There currently are no franchise fees charged to the Durham Mid-Hudson customers. It would be up to the Town

Board if they want to keep the 3% fee in the contract or have the town opt out. Discussion followed on the revenue for the town the fees would create.

**A motion was made by Deputy Supervisor Nahas to hold a public hearing on the Central Hudson contract at the March 20<sup>th</sup> meeting, seconded by Council Member Breslin, all in favor, motion carried.** (5 Yeas – Marriott, Nahas, Breslin, Cunningham, Sutton)

Van Holsteyn reviewed the Broom Bids, Babcock Supply had the lowest bid but it didn't include the hoses. He recommends the bid from Monroe Tractor for \$10,395.

**A motion was made by Council Member Cunningham to purchase the Quick Detach Broom from Monroe Tractor for \$10,395, seconded by Council Member Breslin, all in favor, motion carried.** (5 Yeas – Marriott, Nahas, Breslin, Cunningham, Sutton)

The final reports for the tax collector, town clerk and court audits have come back. Marriott shared copies with the Town Board members, and asked them to look the reports over and they can discuss them at the next meeting.

Supervisor Marriott reported that all the companies online for background checks require payment with a credit card. Since our town does not have a credit card, he will look into getting one for the town.

Supervisor Marriott read a thank you letter given to the Highway workers who helped with the construction of the Court Addition. The Town Board is very appreciative of their hard work and how nice it turned out.

Supervisor Marriott read a weapons policy for the town workers that was put out recently.

A presentation was given by the NY Healthcare Consortium. They are looking to serve the Durham area better. They explained their program and how they help you find the best plan for your family. Brochures were handed out and it was suggested that information be put up on the town website.

Supervisor Marriott received the NYMIR insurance renewal. He will get the rest of the Board members a copy of the packet he received so it can be reviewed and approved.

Town Clerk Partridge explained the retirement reporting resolution that needed to be approved and posted.

**Council Member Breslin offered the following resolution for adoption:**

**RESOLUTION 2018-10**



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

## Standard Work Day and Reporting Resolution for Elected and Appointed Officials

**RS 2417-A**  
(Rev. 8/15)

BE IT RESOLVED, that the \_\_\_\_\_ Town of Durham / \_\_\_\_\_ 30801 \_\_\_\_\_ (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier-1)	Current Term Begin & End Dates (mm/dd/yy- mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
Town Clerk/Collector	6	Jane'l Partridge			<input type="checkbox"/>	1/1/2018-12/31/2021	22.71	<input type="checkbox"/>
Highway Supervisor	8	Joseph van Holstein			<input type="checkbox"/>	1/1/2018-12/31/2021	20.00	<input type="checkbox"/>
Justice	6	Karen Tripak			<input type="checkbox"/>	1/1/2018-12/31/2021	13.00	<input type="checkbox"/>
<b>Appointed Officials</b>								
Deputy Highway	8	Paul Capull			<input type="checkbox"/>	1/1/2018-12/31/2018	20.0	<input type="checkbox"/>
Deputy Clerk	8	Paul Ferry			<input type="checkbox"/>	1/1/2018-12/31/2018	10.0	<input type="checkbox"/>

**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, \_\_\_\_\_ Jane'l Partridge \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_ Town of Durham \_\_\_\_\_, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 20\_18 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the \_\_\_\_\_ Town of Durham \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 20\_18 \_\_\_\_\_

(Signature of the secretary or clerk)

Jane'l Partridge  
 (Name of secretary or clerk)

Affidavit of Posting: I, \_\_\_\_\_ Jane'l Partridge \_\_\_\_\_, being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_ March 12, 2018 \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_ (Date) \_\_\_\_\_

Employer's website at www.durhamny.com

Official sign board at \_\_\_\_\_

Main entrance secretary or clerk's office at Durham Town Hall

Page 1 of 1 (for additional rows, attach a RS2417-B form).

The motion was seconded by Council Member Cunningham.

Mr. Marriott           Aye

Mr. Nahas               Aye

Ms. Breslin             Aye

Mr. Cunningham      Aye

Ms. Sutton              Aye

The resolution was thereupon declared adopted.

Minutes of March 6, 2018

Supervisor Marriott read a Think Differently Resolution form the Dutchess County Executive. Marriott has called and asked questions for clarification. He will continue to get information from them.

Deputy Supervisor Nahas reported that coming up at the Community Center Bruce Hamm will do a presentation on foraging for mushrooms. Also, on Thursday March 15<sup>th</sup>, Assessor Gordon Bennett will give a report on how properties are assessed and he will answer any questions on the current data collection process.

The Comprehensive Plan Committee will be meeting on March 14<sup>th</sup> instead of March 7<sup>th</sup> because of the impending weather.

**At 8:42 pm Council Member Cunningham motioned to adjourn, seconded by Deputy Supervisor Nahas.**

**Respectfully Submitted,**

---

**Janet Partridge,  
Clerk/Collector**